

## School Covid 19 Risk Assessment – April 2022



Name of School	Chilton Foliat Primary School
Name of Headteacher	Mrs Katie Turner
Assessment completed by	Mrs Katie Turner and Mrs Angela Plank
Assessment date	06/09/2021, 25/10/2021, 30/11/2021, 08/12/2021, 04/01/2022, 17/01/2022, 24/02/2022, 01/04/2022

### Useful links:

Government guidance for full opening of schools can be found [here](#)

Government guidance for after school clubs and other out of school settings can be found [here](#)

Right Choice Coronavirus Resources are available [here](#).

Science teaching Coronavirus advice is available from CLEAPSS [here](#)

Design Technology Coronavirus advice is available from CLEAPSS [here](#)

Physical Education Coronavirus advice is available from AfPE [here](#)

**COVID-19 Response – Autumn and Winter Plan 2021**. This guidance sets out plans for autumn and winter 2021/22 in England. It includes the government's "Plan A" – a comprehensive approach designed to steer the country through autumn and winter 2021/22. It also outlines a "Plan B" which would only be enacted if the data suggests further measures are necessary to protect the NHS.

- <https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/main-symptoms/>
- <https://www.nhs.uk/conditions/coronavirus-covid-19/testing/test-results/negative-test-result/>

### **CO2 Monitors in schools**

<https://www.gov.uk/government/news/all-schools-to-receive-carbon-dioxide-monitors>

[https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation/balancing-ventilation-and-keeping-warm.htm?utm\\_source=3%20December%202021%20C19&utm\\_medium=Daily%20Email%20C19&utm\\_campaign=DfE%20C19](https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation/balancing-ventilation-and-keeping-warm.htm?utm_source=3%20December%202021%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19)

[Keep occupied spaces will ventilated](#)

#### **Updated guidance to reflect the new measures announced on Sunday 28<sup>th</sup> November 2021**

- [schools COVID-19 operational guidance](#)
- [actions for early years and childcare providers during the COVID-19 pandemic](#)
- [further education COVID-19 operational guidance](#)
- [higher education COVID-19 operational guidance](#)
- [Checklist for Covid Xmas Festival 2021](#)
- [New daily testing for contacts of Covid from 14<sup>th</sup> December 2021](#)

#### **Updated guidance to reflect the new measures announced for returning to school January 2022**

- [Schools Covid 19 operational guidance January 2022](#)
- [Changes to the self-isolation period for those who test positive for Covid 19](#)

#### **Detailed guidance below for what educational settings will do during the coronavirus (COVID-19) pandemic:**

- [Actions for early years and childcare providers during the coronavirus outbreak](#)
- [COVID-19: Actions for out-of-school settings - GOV.UK \(www.gov.uk\)](#)
- [Actions for schools during the coronavirus outbreak](#)
- [Use of PPE in education, childcare and children's social care](#)
- [Managing coronavirus \(COVID-19\) in education and childcare settings - GOV.UK \(www.gov.uk\)](#)
- [The Education Hub \(blog.gov.uk\)](#)

- Follow and promote [public health guidance](#) on testing, self-isolation and managing confirmed cases of COVID-19
- [Maintain appropriate cleaning regimes](#) focusing on touch points and any shared equipment
- [Appropriate use of PPE](#)

[https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings?utm\\_source=3%20December%202021%20C19&utm\\_medium=Daily%20Email%20C19&utm\\_campaign=DfE%20C19](https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings?utm_source=3%20December%202021%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19)

<https://www.gov.uk/government/publications/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person>

#### **Updated guidance to reflect the new guidance following Prime Ministers announcement Monday 21<sup>st</sup> February 2022**

- [Living with Covid 19](#)
- [actions for early years and childcare providers](#)
- [schools COVID-19 operational guidance](#)
- [further education COVID-19 operational guidance](#)
- [higher education COVID-19 operational guidance](#)
- [SEND and specialist settings additional COVID-19 operational guidance](#)
- [COVID-19: actions for out-of-school settings](#)
- [out-of-school settings: COVID-19 guidance for parents and carers](#)
- [contingency framework for education and childcare settings](#)
- [advice on contact tracing, self-isolation and the actions people with symptoms or confirmed COVID-19](#)

#### **Schools COVID-19 operational guidance - February 2022**

- [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1057106/220224\\_Schools\\_guidance.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1057106/220224_Schools_guidance.pdf)
- <https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts>

#### **Updates following the government's next steps for living with COVID-19 announcement April 2022**

For 5 to 11 year old and 12 to 15 year old vaccinations, please signpost parents to where they can [book COVID-19 vaccination appointments online](#), at a vaccination centre or pharmacy, or [find a walk-in COVID-19 vaccination site](#) without needing an appointment. Appointments and walk-ins can be accessed for 12 to 15 year olds now, and bookings will open up for 5 to 11 year olds from the beginning of April.

On Tuesday 29 March, the Secretary of State for Health and Social Care, Sajid Javid, set out the [next steps for living with COVID-19](#) in England from Friday 1 April.

Free COVID-19 tests will continue to be available for specific groups, including eligible patients and NHS staff, once the universal testing offer ends on Friday 1 April.

Updated guidance will advise:

- adults with the symptoms of a respiratory infection, and who have a high temperature or feel unwell, should try to stay at home and avoid contact with other people until they feel well enough to resume normal activities and they no longer have a high temperature
- children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people. They can go back to school, college or childcare when they no longer have a high temperature, and they are well enough to attend
- adults with a positive COVID-19 test result should try to stay at home and avoid contact with other people for 5 days, which is when they are most infectious. For children and young people aged 18 and under, the advice will be 3 days

The population now has much stronger protection against COVID-19 than at any other point in the pandemic. This means we can begin to manage the virus like other respiratory infections, thanks to the success of the vaccination programme and access to antivirals, alongside natural immunity and increased scientific and public understanding about how to manage risk.

For education and childcare settings from Friday 1 April:

- regular asymptomatic testing is no longer recommended in any education or childcare setting, including in SEND, alternative provision and children's social care settings. Therefore, settings will no longer be able to order test kits
- residential SEND settings may be advised by their local health protection team to re-introduce some time-limited asymptomatic testing. This would be an exceptional measure, for targeted groups of staff and pupils or students (secondary age or above) in the event of a possible COVID-19 outbreak. These settings are scheduled to receive an automatic delivery of contingency supply test kits during the week commencing Monday 28 March

- the UK Health Security Agency (UKHSA) will publish new guidance. Most of the specific COVID-19 guidance for education and childcare settings will be withdrawn from GOV.UK on Friday 1 April. The operational guidance on the [testing in education settings document sharing platform](#) will also be removed on the same day.

Guidance specific to education and childcare that settings should now refer to includes:

- [UK Health Security Agency \(UKHSA\) health protection in education and childcare settings](#)
- [DfE emergency planning and response](#)
- [DfE good estate management for schools](#)

New and updated UKHSA guidance for the general population, which will also be relevant to education and childcare settings, includes:

- [guidance for people with symptoms of a respiratory infection including COVID-19, or a positive test result for COVID-19](#)
- [living safely with respiratory infections, including COVID-19](#)
- [ventilation of indoor spaces to reduce the spread of COVID-19 and other respiratory infections](#)
- [COVID-19 guidance for people whose immune system means they are at higher risk](#)

**As a school we will continue to follow the latest advice from the DfEd and Gov.UK for living with Covid-19 and the Health Protection Guidance within Educational Settings daily, as listed above and if required we will reimplement our RA as detailed below.**

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
Symptomatic or other high-risk personnel attending school site		
	<ul style="list-style-type: none"> <li>Staff, pupils, contractors and visitors must not attend the school site if they have any of the Covid-19 symptoms as below or are required to be in self-isolation or travel quarantine. <ul style="list-style-type: none"> <li>✓ a high temperature</li> <li>✓ a new, continuous cough</li> <li>✓ a loss of, or change to, your sense of smell or taste</li> </ul> </li> <li>All eligible adults and pupils are strongly encouraged to take up the double vaccine available unless advised otherwise by their medical practitioners.</li> <li>Any person who develops COVID-19 symptoms during the school day should be sent home as soon as possible and should arrange to have a PCR test.</li> <li>An individual risk assessment will be completed for all staff that have characteristics that increase their potential risk from coronavirus (COVID-19).</li> <li>Remote/distance learning contingency arrangements for all pupils should be maintained in line with any local Covid-19 outbreak.</li> <li>Testing regimes are operating for staff and pupils in line with national guidance.</li> <li>Identify any poorly ventilated spaces as part of your risk assessment and take steps to improve fresh air flow in these areas.</li> </ul>	<ul style="list-style-type: none"> <li>All staff to complete individual risk assessments by 30/09/2021 and forward to HT</li> <li>All staff to continue with twice weekly LFT and results to be reported to Admin for logging</li> <li>When someone develops COVID-19 symptoms or has a positive test: all should follow public health advice on when to self-isolate and what to do.</li> <li>If anyone in school develops COVID-19 symptoms, however mild, school will send the individual home where they must follow public health advice.</li> <li>Adults and children should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine)</li> <li>The school will continue to make sure we have parents' and carers' most up-to-date contact details in case of an emergency.</li> <li>Main hall to have windows opened during the day as this area does not have any external walls and could be seen as a poorly ventilated area where a large number of bodies congregate throughout the day</li> <li>Promote and engage with the NHS Test and Trace process</li> <li>Manage confirmed coronavirus cases</li> <li>Contain any outbreak by following advice from your local health protection team</li> </ul>

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
<b>1. Maintaining distancing and reducing contact – entrance and exit routes</b>		
Numbers arriving simultaneously on school transport impede the means to distance or reduce contact, and impede effectiveness of staggered start/finish times of school day	<ul style="list-style-type: none"> <li>• Arrange separate 'holding' areas for each group to minimise contact (ideally these should be outside if weather permits)</li> <li>• Encourage parents to make other arrangements for travel to/from school other than school transport.</li> <li>• Staff on duty to supervise</li> <li>• Signage at school transport pick up/drop off point</li> </ul>	<ul style="list-style-type: none"> <li>• All parents and children will access and leave the school in the morning via the green gate and the bottom gate on Stag Hill and wait on the playground until staff on duty are present</li> <li>• At the end of the school day parent will collect on the playground and wait for their children to be released from their teachers</li> <li>• Staff on duty to supervise parents and children coming into and leaving school</li> <li>• All parents to park in the main car park and not on the main road outside the school</li> </ul>
Numbers of parents and children at entrances and exits impede social distancing.	<ul style="list-style-type: none"> <li>• Instructions for parents/carers on distancing rules on site.</li> <li>• Staggered start/finish times for different groups.</li> <li>• Markers on floor for children and parents to wait. Ensure markings do not create slip/trip hazard</li> <li>• Use of different entrances/exits for different groups.</li> <li>• Only one parent/carer to accompany child.</li> <li>• Staff on duty to supervise.</li> <li>• Signage.</li> </ul>	<ul style="list-style-type: none"> <li>• Instructions for parents/carers on distancing rules on site.</li> <li>• Only one parent/carer to accompany child.</li> <li>• Staff on duty to supervise.</li> <li>• Signage to remain in place where necessary.</li> </ul>
Changes to school routine cause vehicular and pedestrian traffic management issues.	<ul style="list-style-type: none"> <li>• Encourage parents to walk/cycle to school with children.</li> <li>• Stagger drop off / pick up times.</li> <li>• Minimise vehicles on site</li> <li>• Review traffic management risk assessment where changes to start/end of day apply.</li> <li>• Staff on duty to supervise.</li> </ul>	<ul style="list-style-type: none"> <li>• Encourage parents to walk to school with children where possible</li> <li>• All parents to park in the main car park and not on the main road outside the school</li> <li>• Staff on duty to supervise</li> </ul>
<b>2. Maintaining distancing and reducing contact – internal areas and play areas</b>		
Pupil numbers and room sizes impede the means to reduce contact	<ul style="list-style-type: none"> <li>• Where practical, arrangements will aim to reduce contact and maximise distancing between pupils and staff; and between staff themselves.</li> </ul>	<ul style="list-style-type: none"> <li>• Class bubbles are no longer required but there may be the possibility of temporarily</li> </ul>

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	<ul style="list-style-type: none"> <li>• Pupils can reduce contact by being grouped together. For primary schools this is likely to be in class sized groups. For secondary schools this may be in up to year sized groups.</li> <li>• Record the names of pupils in each group, and any close contact that takes places between children and staff in different groups.</li> <li>• Remove excess furniture to safe storage areas to increase space.</li> <li>• Desks to be spaced out as far as possible but do not impede fire escape routes and exits.</li> <li>• All desks to face forward with pupils sat side by side.</li> <li>• Floor markings to illustrate 2m areas around teaching positions.</li> <li>• Children to remain at their desks when in the room.</li> <li>• Children to use the same desk each day.</li> <li>• Lessons planned for individual work as opposed to close group work.</li> <li>• Distancing and reducing contact to be explained to children with regular reminders.</li> <li>• Signage/Posters in each classroom.</li> <li>• Consider the use of school grounds / local environment to extend the range of teaching spaces available</li> <li>• The wearing of any PPE is not considered a necessary control measure except where set out specifically in this risk assessment for first aid or medical attention needs.</li> </ul>	<p>reintroducing bubbles, e.g. during a local outbreak.</p> <ul style="list-style-type: none"> <li>• All children will come together at lunchtime for meals</li> <li>• Staggered break times will no longer take place and children will be able to mix together in the playground and on the school field</li> <li>• There will be no restrictions on use of equipment within the classroom although cleaning of certain items will continue where necessary</li> <li>• The wearing of masks is now not advised; however, if any member of staff or other adult who comes into school would feel more comfortable wearing a form of face protection in a communal area, they are welcome to do so</li> <li>• Maintain robust handwashing and hand sanitising</li> <li>• Ensure suitable ventilation in and around school which is also thermally compliant</li> <li>• Whole school assemblies will resume</li> </ul>
<p>Number of pupils and staff moving around the school impede the means to distance and reduce contact in corridors and other communal spaces</p>	<ul style="list-style-type: none"> <li>• Minimise movements of whole groups and individuals outside of the classroom.</li> <li>• Use of a one-way system around the school.</li> <li>• A 'walk on the left' policy if one-way not practicable.</li> <li>• Consider using the pathways around the perimeter of the building to assist with circulation (weather and site layout dependent).</li> <li>• Lane markings on floor and distancing markings in areas where queuing is likely.</li> <li>• Areas not in use to be closed off (not escape routes).</li> </ul>	<ul style="list-style-type: none"> <li>• Class bubbles are no longer required and visitors may come into school; however, we would ask all our visitors to continue with Lateral Flow Testing and act accordingly, should the test result indicate Covid-19</li> <li>• Celebration Assembly and other events where parents are invited en-masse into school will be restricted until we learn more about the impact that return to school in our area has had on case numbers and the continued roll-out of the vaccination</li> </ul>



RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
	<ul style="list-style-type: none"> <li>• Children to keep coats, bags, lunchboxes etc with them in the classroom (under desks) or in suitable storage area.</li> <li>• Signage.</li> <li>• School assemblies to be completed electronically</li> <li>• Acts of worship and other typically communal events to take place in groups (not whole school)</li> <li>• Face coverings to be worn by adults in Primary schools in areas where distancing cannot be maintained indoors but outside of the classroom.</li> <li>• Face coverings to be worn by staff and students in Secondary schools, and staff in primary schools, where distancing cannot be maintained indoors.</li> </ul>	<p>programme including 16 to 17's year olds and possibly younger.</p> <ul style="list-style-type: none"> <li>• The wearing of masks is now not advised; however, if any member of staff or other adult who comes into school would feel more comfortable wearing a form of face protection in a communal area, they are welcome to do so</li> <li>• Maintain robust handwashing and hand sanitising</li> <li>• Ensure suitable ventilation in and around school which is also thermally compliant</li> </ul>
Number of pupils and size of space impede the means to distance and reduce contact when using toilets	<ul style="list-style-type: none"> <li>• Apply a maximum number of pupils in toilet rule to maintain distancing and reduce contact.</li> <li>• Where practicable avoid different groups using the same facilities at the same time.</li> <li>• Distance markings on floor in queuing area</li> </ul>	<ul style="list-style-type: none"> <li>• Apply a maximum number of pupils in toilet rule to maintain distancing and reduce contact.</li> <li>• Where practicable avoid different groups using the same facilities at the same time.</li> </ul>
Number of pupils and available space impede the means to distance and reduce contact at break time and lunchtime	<ul style="list-style-type: none"> <li>• Staggered break and lunch times.</li> <li>• Allocated play areas for each group.</li> <li>• Consider zoning of play areas using markings / cones to reinforce distancing.</li> <li>• Limit use of outdoor play equipment to designated groups at fixed periods</li> <li>• Games which encourage distancing and reduce contact.</li> <li>• Staff supervision to maintain standards.</li> <li>• Catering contractors and other food provision has been subject to specific risk assessment.</li> </ul>	<ul style="list-style-type: none"> <li>• All children will come together at lunchtime for meals there is no longer a need to make other plans to avoid mixing at lunch</li> <li>• Staggered break times will no longer take place and children will be able to mix together in the playground and on the school field</li> <li>• There will be no restrictions on use of equipment within the classroom although cleaning of certain items will continue where necessary</li> </ul>
Number of staff and size of staff rest spaces impede the means to distance and reduce contact	<ul style="list-style-type: none"> <li>• Removal of furniture to create more space.</li> <li>• Removal of communal equipment (mugs etc)</li> <li>• Staggered break times for staff.</li> <li>• Repurpose unused spaces for additional staff rooms.</li> <li>• Staff toilets to enforce 2m distancing.</li> </ul>	<ul style="list-style-type: none"> <li>• Staff room and staff toilets to return back to original layout</li> <li>• Staggered breaks will no longer take place</li> <li>• Social distancing to be respected as necessary</li> </ul>

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Other	<ul style="list-style-type: none"> <li>All teachers and other staff can operate across different groups but must continue to maintain distance from pupils and other staff as much as possible.</li> </ul>	<ul style="list-style-type: none"> <li>The wearing of masks is now not advised; however, if any member of staff or other adult who comes into school would feel more comfortable wearing a form of face protection in a communal area, they are welcome to do so</li> </ul>
<b>3. Hygiene and Cleaning</b>		
Cleaning staff levels are insufficient to deliver enhanced cleaning regime.	<p>A regular cleaning schedule should be maintained. This should include daily cleaning of frequently touched surfaces (using detergent and hot water followed by a chlorine based disinfectant solution):</p> <ul style="list-style-type: none"> <li>Toilets</li> <li>Door Handles/ Access Buttons</li> <li>Kitchen areas and associated equipment</li> <li>Water dispensers/ coolers</li> <li>Printers/ Photocopiers</li> <li>White Boards</li> <li>Play Equipment</li> <li>Shared resources</li> <li>PPE to be worn by cleaning staff as dictated by risk assessment.</li> </ul>	<ul style="list-style-type: none"> <li>Maintain regular cleaning of areas and equipment, with a focus on frequently touched areas</li> </ul>
Insufficient handwashing and hygiene facilities increase the risk of transmission.	<ul style="list-style-type: none"> <li>Children to hand wash on entry to school, before and after each break and lunch, on changing classrooms, leaving school and after using toilet.</li> <li>Ensure supplies of suitable soap. Skin friendly cleaning wipes can be used as an alternative</li> <li>Extra signage to encourage washing hands.</li> <li>Ensure help is available for children who cannot clean their hands independently.</li> <li>Hand gel dispensers at strategic locations around the site to complement handwashing facilities.</li> <li>Supplies of tissues and lidded bins in each teaching space and classroom.</li> <li>Promotion of the 'Catch it, Bin it, Kill it' campaign to pupils and staff.</li> </ul>	<ul style="list-style-type: none"> <li>Maintain robust handwashing and hand sanitising throughout the school day</li> <li>Hand gel dispensers at strategic locations around the site to complement handwashing facilities.</li> <li>Supplies of tissues and lidded bins in each teaching space and classroom.</li> <li>Promotion of the 'Catch it, Bin it, Kill it' campaign to pupils and staff.</li> </ul>

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
Exposure to new hazardous substances (products)	<ul style="list-style-type: none"> <li>• COSHH assessment to be carried out for any new cleaning/sanitising products in use.</li> <li>• Additional cleaning staff to be made aware of the COSHH risk assessments.</li> <li>• Appropriate storage of hazardous substances.</li> <li>• Material data sheets to be made available for new and existing products.</li> </ul>	
<b>4. Site and Buildings</b>		
Visitors/contractors/suppliers on site increase the risk of transmission.	<ul style="list-style-type: none"> <li>• Site visits only by pre-arrangement.</li> <li>• A record of some visitors must be kept for 21 days <a href="#">specific guidance</a></li> <li>• Zones/markings in Reception areas.</li> <li>• Information/signage for visitors informing them of the infection control procedures.</li> <li>• Deliveries and visits outside of school opening hours where possible.</li> <li>• Provision of hand sanitiser at main school entrance.</li> <li>• Process for the acceptance of deliveries required i.e. area where deliveries can be safely left.</li> <li>• Adult visitors to be encouraged to wear face covering unless exempt.</li> </ul>	<ul style="list-style-type: none"> <li>• Deliveries and visits outside of school opening hours where possible.</li> <li>• Provision of hand sanitiser at main school entrance.</li> <li>• Process for the acceptance of deliveries required i.e. area where deliveries can be safely left.</li> <li>• Adult visitors to be encouraged to wear face covering unless exempt.</li> </ul>
Changes affect normal emergency procedures.	<p>Fire safety management plans should be reviewed and checked in line with operational changes. Schools should check:</p> <ul style="list-style-type: none"> <li>• All fire doors are operational at all times</li> <li>• Fire alarm system and emergency lights have been tested and are fully operational.</li> <li>• Review of fire assembly points to accommodate reduced contact and distancing where practicable.</li> <li>• Fire drill practice to train new arrangements.</li> <li>• Other contingency emergency plans to be reviewed including lockdown procedures, major disruption through loss of services, gas leak etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Review of fire assembly points to accommodate reduced contact and distancing where practicable.</li> <li>• Fire drill practice to train new arrangements.</li> </ul>

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Site security is compromised by new arrangements.	<ul style="list-style-type: none"> <li>• Normal security standards will apply and careful consideration given to the balance for security and the need for enhanced ventilation.</li> </ul>	
Building checks not taken place	<ul style="list-style-type: none"> <li>• All usual building checks are to be undertaken as normal including flushing of water outlets, schedules of preventative maintenance, portable appliance testing and asbestos monitoring.</li> </ul>	
Inadequate ventilation increases the risk of transmission of Covid 19	<ul style="list-style-type: none"> <li>• Make use of existing mechanical ventilation systems preferably drawing on fresh air.</li> <li>• Make use of natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space).</li> <li>• Opening internal doors can also assist with creating a throughput of air (but not fire doors in unoccupied parts)</li> <li>• Opening external doors may also be used provided security is not unduly compromised</li> <li>• Additional ventilation via open doors and windows should not occur in unoccupied parts of the site.</li> <li>• Carbon monoxide monitors are to be provided by central government to help identify poorly ventilated areas</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure suitable ventilation in and around school which is also thermally compliant.</li> <li>• Opening internal doors can also assist with creating a throughput of air (but not fire doors in unoccupied parts)</li> <li>• Opening external doors may also be used provided security is not unduly compromised</li> <li>• Additional ventilation via open doors and windows should not occur in unoccupied parts of the site.</li> </ul>
<b>5. Equipment and furniture</b>		
Shared play equipment increases the risk of transmission.	<ul style="list-style-type: none"> <li>• Individual items of play equipment and other shared items used for teaching are to be cleaned between each use by each group.</li> <li>• Outdoor equipment should be cleaned more frequently than normal.</li> <li>• Resources are rotated or left to de-contaminate for 48 hours (or 72 hours if plastic) if being used by different groups.</li> <li>• Resources that are shared between groups, such as sports, art and science equipment should be cleaned frequently and meticulously.</li> </ul>	<ul style="list-style-type: none"> <li>• There will be no restrictions on use of equipment within the classroom although cleaning of certain items will continue where necessary</li> </ul>

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Shared equipment, fittings and resources increase the risk of transmission.	<ul style="list-style-type: none"> <li>• Remove unnecessary items from the classrooms and store elsewhere.</li> <li>• Children asked to bring in own stationery or have allocated, named, packs of stationery per child.</li> <li>• Resources and surfaces to be cleaned each night.</li> <li>• Lessons planned so sharing of resources is minimised.</li> <li>• Any crockery/cutlery used must be cleaned thoroughly.</li> </ul>	<ul style="list-style-type: none"> <li>• There will be no restrictions on use of equipment within the classroom although cleaning of certain items will continue where necessary</li> <li>• Maintain regular cleaning of areas and equipment, with a focus on frequently touched areas</li> </ul>
<b>6. Health and Wellbeing</b>		
Inadequate staffing levels create supervision or safeguarding issues.	<ul style="list-style-type: none"> <li>• Carry out an audit of all staff availability and review it regularly.</li> <li>• Introduce a process for staff to inform you if their health situation changes.</li> <li>• If there is a shortage of teacher's consider use of suitably qualified TAs to lead a group and maintain ratios.</li> <li>• Use of staff from other schools (by agreement).</li> </ul>	<ul style="list-style-type: none"> <li>• When someone develops COVID-19 symptoms or has a positive test: all should follow public health advice on when to self-isolate and what to do.</li> <li>• If anyone in school develops COVID-19 symptoms, however mild, school will send the individual home where they must follow public health advice.</li> <li>• Adults and children should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).</li> </ul>
Person becomes unwell with Covid-19 symptoms in school	<ul style="list-style-type: none"> <li>• Move to a pre-designated room where person can be isolated, with adult supervision if a child.</li> <li>• Ventilate the room if possible.</li> <li>• PPE should be worn if contact is required.</li> <li>• Inform parent/carer to arrange collection.</li> <li>• Cleaning regime after each usage of the space.</li> <li>• Follow the advice from health protection team</li> </ul>	
Absence of measures to address localised enhanced covid transmission chain	<ul style="list-style-type: none"> <li>• Senior leaders to produce contingency plans (sometimes called outbreak management plans) detailing additional measures regarding: <ul style="list-style-type: none"> <li>○ Good hygiene</li> <li>○ Appropriate cleaning regimes</li> <li>○ Keeping occupied spaces well ventilated</li> </ul> </li> </ul>	

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
	<ul style="list-style-type: none"> <li>○ Following Public Health advice on testing, self-isolation and managing confirmed cases of Covid-19.</li> <li>• Local school management plan is in place and relevant staff have been made aware</li> <li>• Remote education plans in place</li> <li>• Engage fully with NHS Test &amp; Trace</li> <li>• Schools should make themselves familiar with the Contingency Framework <a href="#">document</a>.</li> </ul>	
Staff wellbeing affected by the working experience.	<ul style="list-style-type: none"> <li>• Staff risk assessment tool being used to assess those in higher risk groups.</li> <li>• Staff aware of risk assessment process and able to contribute.</li> <li>• Staff meetings and communication.</li> <li>• Defined wellbeing support measures for staff.</li> <li>• Designated staff rest areas.</li> </ul>	
Volunteer wellbeing affected by the working experience	<ul style="list-style-type: none"> <li>• Volunteers will be treated in the same way as school staff and provided with the same information, instruction, training and equipment.</li> <li>• Volunteers will be included in regular communications and be given the opportunity to feedback any concerns.</li> </ul>	
Pupil wellbeing is impacted by the current situation causing physical and mental ill health.	<ul style="list-style-type: none"> <li>• Children to have allocated teacher and TA where possible.</li> <li>• Reduced time in school to ensure transition from home to school is successful.</li> <li>• Curriculum to support children's well-being.</li> <li>• Provide opportunities to talk about their experiences/concerns.</li> <li>• Pastoral activities</li> <li>• <a href="#">School Effectiveness guidance on Right Choice</a></li> </ul>	
First aid provision	<ul style="list-style-type: none"> <li>• Ensure all staff know First Aiders on site if less coverage than normal.</li> <li>• If provision is less than usual, minimise hazardous activities which may result in injury.</li> </ul>	

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
	<ul style="list-style-type: none"> <li>• Ensure a supply of PPE is available for provision of first aid and use and dispose of accordingly.</li> <li>• Paediatric First Aid provision is available for under 5's.</li> </ul>	
Pupils with special medical needs (administering medication)	<ul style="list-style-type: none"> <li>• Required number of competent staff on site</li> <li>• Staff training up to date</li> <li>• Alternative arrangements in place if staff training/competence has lapsed.</li> </ul>	
1:1 teaching, physical restraint and children with SEND or EHC plans are adversely affected by the current situation.	<ul style="list-style-type: none"> <li>• Individual <a href="#">risk assessments</a> of children with behavioural difficulties.</li> <li>• Ensure a supply of PPE is available based on need.</li> <li>• Reduced timetable or consideration of other solutions if child's behaviour puts staff at risk.</li> <li>• 1:1 teaching to be done with reduced contact.</li> </ul>	
<b>7. Risk assessments and Policies</b>		
Standard risk assessments do not take account of additional covid-19 risks	<ul style="list-style-type: none"> <li>• Ensure all work environments and teaching/learning activities have been subjected to risk assessments in line with conventional H&amp;S requirements.</li> <li>• Review and where necessary update all risk assessments with additional control measures to counter any significant covid-19 infection transmission risk.</li> <li>• One -off activities such as PTA and other fundraising events, firework displays etc will be subject to separate risk assessment.</li> <li>• Lettings of facilities will be subject to separate risk assessment.</li> <li>• School clubs, Breakfast clubs and after-school provision will be subject to a separate risk assessment.</li> <li>• You'll prioritise outdoor sport where possible</li> <li>• Where it's not, you'll use large indoor spaces with sufficient ventilation</li> <li>• Behaviour policy amended to reflect covid-19 protocols.</li> <li>• Off-site learning outside of the classroom activities will be subject to a separate risk assessment.</li> </ul>	<ul style="list-style-type: none"> <li>• One -off activities such as PTA and other fundraising events, firework displays etc will be subject to separate risk assessment.</li> <li>• Lettings of facilities will be subject to separate risk assessment.</li> <li>• School clubs, Breakfast clubs and after-school provision will be subject to a separate risk assessment.</li> <li>• Both indoor and outdoor sporting competitions can take place.</li> <li>• Behaviour policy amended to reflect covid-19 protocols.</li> <li>• Off-site learning outside of the classroom activities will be subject to a separate risk assessment.</li> <li>• Make sure any <b>external providers</b> to which you're hiring out your premises have considered any relevant guidance and put appropriate health and safety measures in place</li> <li>• The school will carry out a separate risk assessment for each educational visit to</li> </ul>

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
		<p>determine whether it can be undertaken safely</p> <ul style="list-style-type: none"> <li>The school will continue to make sure we have parents' and carers' most up-to-date contact details in case of an emergency.</li> </ul>
<b>8. Monitoring</b>		
<p>Control measures set out in this risk assessment do not prove effective</p> <p>Levels of compliance are inadequate</p>	<ul style="list-style-type: none"> <li>Named school staff will monitor the application and effectiveness of the control measures set out within this risk assessment, and the level of compliance by staff, visitors and pupils</li> <li>Non-compliance will be addressed immediately</li> <li>Regular communication with staff on the outcomes of the monitoring</li> <li>LA H&amp;S Advisers are able to visit the school site to assess compliance</li> </ul>	

I confirm that the above is a suitable and sufficient risk assessment based on current information. The risk assessment will be reviewed on a regular basis and whenever anything significant changes. All relevant parties will be informed of the outcomes of this risk assessment.

<b>Name of Headteacher</b>	<b>Mrs Katie Turner</b>	
<b>Signature of Headteacher</b>	Katie Turner	<b>Date: 08/09/2021</b>
<b>Name of Chair of Governors / Trustees</b>	<b>Mrs Samantha Wolcough</b>	
<b>Signature of Chair of Governors / Trustees</b>	Sam Wolcough	<b>Date: 08/09/2021</b>
<b>Date of review</b>		