Chilton Club Childcare

Application Form

Post applied for

Personal details *(please complete by hand in block capitals)*

Full name:	
Address: Postcode:	Daytime contact number: Home telephone number: Email: Date of birth:
National insurance number:	
Notice period, or date when you would be available to start work:	

Employment history

Please give details of your current or most recent employment first. Include paid and voluntary work.

Start / end date	Employer name and address	Job title	Nature of work

Continue on a separate sheet if necessary.

Education, training and development

Please give details of your education and training, starting with the most recent. Include any formal qualifications or certificates you may hold.

Start / end date	University, college, school or training establishment	Qualification or course details	Grade

Personal statement

Please state why you think you are suitable for this job. Give examples where appropriate and ensure that you address the points covered in the job description. Continue on an additional sheet if necessary.

References

Please give the contact details of two people who are willing to provide references regarding your suitability for the post. One must be your current or most recent employer.

First referee: Present / most recent employer	**Second referee**
Name: Address: Email: Telephone: Relationship to applicant:	Name: Address: Email: Telephone: Relationship to applicant:

Can we approach your referees prior to interview? Yes / No

Criminal convictions

Due to the nature of this post and the law relating to it, this post is exempt from the Rehabilitation of Offenders Act. You must disclose all criminal convictions, cautions, court orders, reprimands, warnings or pending cases. It is a condition of any subsequent employment that you have done so. Failure to disclose any such information could result in dismissal or disciplinary action.
Any information that you supply will be dealt with on a confidential basis. Chilton Foliat School Association will only take into account when considering your application those convictions, cautions, court orders, reprimands, warnings or pending cases relevant to the nature and purpose of the post for which you are applying.

The post is subject to an enhanced DBS disclosure for a regulated activity being obtained for the successful applicant which is satisfactory to Chilton Foliat School Association. We will require full sight of the DBS certificate, and if appropriate, we will also check your status online via the DBS Update Service.

Declaration

I have read and understood the above statement. If I have any convictions, cautions or pending cases to declare I will supply details of them at the time of application to Chilton Foliat School Association at the address shown below:

I further certify that the information contained on this application form is accurate and true

Signed: ……..…… **Date:** ……..……

Please return this form to chiltonclubchildcare@gmail.com or hand in/post to Chilton Foliat Primary School, Stag Hill, Chilton Foliat.

If you receive no further communication within 6 weeks of the closing date please assume that your application has been unsuccessful. Thank you for your interest in the post.