



Charging and Remissions Policy

Introduction

This Charging and Remissions Policy complies with statutory requirements, has regard to the Authority's Policy Statements on charging and is reviewed on an annual basis by the school Governing Body's Resource Committee.

Aims and Objectives

The aims of the Policy are to:

- Set out what the school will not charge for and what it will make a charge for or request a voluntary contribution towards, from parents/guardians.
- Clarify how charges will be determined, so parents and guardians understand why requests for payments are sometimes made for some activities.

Activities without charge

There will be no charge for the following activities:

- Education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments and other equipment.
- Education provided outside school hours if it is part of the National Curriculum or part of a syllabus for a prescribed public examination, which the pupil is being prepared for at the school, or part of religious education.
- Instrumental and vocal music tuition which is part of the National Curriculum.

Voluntary contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding, subject to the following conditions:

- Any children of parents who do not wish to contribute will not be treated any differently.
- Where there are insufficient contributions to make the activity viable, the activity will be cancelled.

Chargeable activities:

The school may recover the full costs of the following activities, which may be provided directly or through commissioned services but charges will not exceed the actual cost.

- Educational or other activities provided wholly or mainly outside school hours, which are not
 - (a) Part of the National Curriculum
 - (b) Part of a syllabus for a prescribed public examination, which the pupil is being prepared for at school
 - (c) Part of religious education

This could include before and after school clubs run by the school.

- Board and lodgings on residential visits (subject to remission arrangements)

- Provision of instrumental and vocal tuition, which takes place during the school day and which has been requested by parents/guardians.
- Provision of materials/ingredients for subjects such as Art and Design or Food Technology where pupils take home a finished product.

Remissions Policy:

There will be no charge for board and lodgings for pupils whose parents/guardians are receiving income support, income based job seeker's allowance, family credit or disability working allowance. Charges for other 'chargeable activities' may also be fully or partially remitted. Details of any remission arrangements will be made clear when parents are informed of charges for individual activities.

The following are due to apply at the school over the following year.

1 Voluntary Contributions

- 1.1 When organising school trips, visits or speakers the school invites parents to make a voluntary contribution to the cost. If we do not receive sufficient funds the school may cancel the trip.
- 1.2 Parents have a right to know how each trip is funded. The school provides this information on request.

2 Music Tuition

- 2.1 All children study music as part of the normal school curriculum. We offer recorder lessons for years 3 & 4 without charge.
- 2.2 There is a charge for individual or group music tuition for piano, violin, drumming and guitar lessons etc as these are not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We give parents information about additional music tuition at the start of each academic year.

3 Swimming

- 3.1 The school organises swimming lessons for Years 1 and 2 and Sika non swimmers. These take place in school time and are part of the National Curriculum. The parents are invited to make a voluntary contribution to the cost of transport. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

4 After school clubs and sports activities

1. The school offers Karate provided by Matt Ward, Ballet provided by Miss Charlotte, Yoga provided by Mrs Fox-Shatford and Tennis provided by Ignition Tennis. There are separate charges for these clubs which are paid directly by parents to the providers.

5 French

- 5.1 French lessons are taught across the school by an outside provider. These take place in the normal school day. There is no charge for this activity. In addition after school French is offered at a cost to parents

6 Wrap Around Care

- 6.1 Breakfast Club runs every morning from 8:00 until 8:40 and After School club from 3.20 until 6.00pm. These are run Chilton Club Childcare which is a not for profit organisation. There is a charge for this service. Chilton Club Childcare also offer a cookery club after school for which there is a charge.